

# TOWN OF HOPKINTON

## WATERLINE HOOKUP PROCEDURES

### FOR NEW APPLICANTS

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1. Kindly complete following steps to apply for a waterline service connection to the Town's water distribution system:
  - Applicants shall contact a septic company to have their septic tank pumped and inspected by an ISDS licensed inspector. The inspector will complete a *Septic System Inspection Report* that must be forwarded to the Town Clerk's Office (Wastewater Management Ordinance Chapter 121, Section 14). For a complete list of registered onsite wastewater system inspectors, please visit the following website: <http://web.uri.edu/owt/registered-inspectors-service-providers/>.
  - Applicants shall complete the Town of Hopkinton's *Application for a New Waterline Service Connection*. This application is available at the Town Clerk's Office.
  - Applicants shall include a check for \$100.00 made payable to the Town of Hopkinton.
  - Applicants shall mail or return the *Application for a New Waterline Service*, a \$100.00 check payable to the Town of Hopkinton, and a copy of the *Septic System Inspection Report* to the Town Clerk's Office, Town Hall, 1 Town House Road, Hopkinton, Rhode Island, 02833.
2. Applicants will then be contacted by the Town's Water Manager to discuss the following tasks:
  - Contacting a qualified contractor to obtain a cost estimate for the connection from the premises to the curb stop and have the work performed.
  - Contacting a licensed plumber to connect the system to the curb stop. The plumber will then contact the Town's Water Manager to inspect the work before the trench is backfilled.
3. Applicants will be contacted by the Town's Water Manager with the results of the final inspection.
4. You may contact the Town's Water Manager, at any time, through the Town Clerk's Office at (401) 377-7778, if you have any additional questions, regarding waterline service.

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