

CHARTER COMMISSION
ORGANIZATIONAL MEETING MINUTES
February 8, 2023

The meeting was held at the Hopkinton Town Hall, 1 Town House Road, Hopkinton, RI 02833 scheduled for 4:30 p.m.

Present: Linda DiOrio, Patricia Fontes, Thomas Buck and Joseph Moreau; Town Clerk Marita Murray.

The meeting was called to order with a moment of silent meditation and a salute to the Flag at 4:30 p.m. by the Town Clerk. Information including the charge for the committee was distributed.

The Town Clerk briefly reviewed the requirements of the open meetings law and the importance of adhering to its requirements for properly posting agendas and taking minutes. Copies of the law were provided. There was discussion regarding the need to prepare and submit agendas and also the preparation of committee meeting minutes.

The committee discussed their schedules and determined they would like to begin meeting once a month, choosing March 21, 2023, at 4:30 p.m. with meetings to be held at the Hopkinton Police Station.

Charter Commission members will go through the Town Manager for outreach to town departments.

The meeting adjourned at 4:55 p.m.

Respectfully submitted:

Marita D. Murray, CMC
Town Clerk